

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**June 27, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Peter F. Braun	Reeve
Lisa Wardley	Deputy Reeve (left at 3:42 p.m.)
Jacque Bateman	Councillor
Cameron Cardinal	Councillor
David Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Anthony Peters	Councillor
Ernest Peters	Councillor
Walter Sarapuk	Councillor (arrived at 10:36 a.m. and left at 4:38 p.m.)

REGRETS:

ADMINISTRATION:

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
David Fehr	Director of Operations
Doug Munn	Director of Community Services
Fred Wiebe	Director of Utilities
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Jennifer Batt	Finance Controller
Chelsea Doi	Municipal Intern
Bill Landiuk	Consultant

ALSO PRESENT: Members of the public.
Jake Froese, President, La Crete Golf Course
S/Sgt. Bill Mooney, Fort Vermilion RCMP
S/Sgt. Brad Giles, High Level RCMP
Sgt. Gordon Hughes, Chateh RCMP

Minutes of the Regular Council meeting for Mackenzie County held on June 27, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Braun called the meeting to order at 10:07 a.m.

AGENDA:

2. a) Adoption of Agenda

MOTION 18-06-443

MOVED by Councillor Driedger

That the agenda be approved with the following additions and deletions:

- 9. g) Tolko/CN
- 9. h) Highway 88 Bridge
- 9. i) Holidays
- 15. a) Waterline North of the Peace River & Blue Hills
Waterline Grant Application
- 17. a) Personnel
- Remove 13. a) Pavement Strengthening – Highway 88
Connector & Range Road 153 (River Road)
- Remove 13. b) Chip Seal Project Discussion

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

**3. a) Minutes of the June 12, 2018 Regular Council
Meeting**

MOTION 18-06-444

MOVED by Councillor A. Peters

That the minutes of the June 12, 2018 Regular Council Meeting be adopted as presented.

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. b) Business Arising out of the Minutes

None.

DELEGATIONS:

**4. a) Wilde & Company – Audited Financial Statement
Presentation (via teleconference)**

Councillor Sarapuk arrived at 10:36 a.m.

FINANCE:

**12. a) 2017 Audited Financial Statement and Financial
Information Return**

MOTION 18-06-445
Requires 2/3

MOVED by Deputy Reeve Wardley

That the 2017 Audited Financial Statement and Financial Information Return be approved as presented.

CARRIED

Reeve Braun recessed the meeting at 10:54 a.m. and reconvened the meeting at 11:03 a.m.

MOTION 18-06-446
Requires 2/3

MOVED by Councillor Sarapuk

That the following reserve transfers be approved for the year ended December 31, 2017:

- Transfer \$1,250 to the Operating Fund Reserve – Non-TCA
- Transfer \$75,000 out of the Grants to Other Organizations Reserve
- Transfer \$44,605 into the Development Reserve
- Transfer \$19,795 out of the Municipal Reserve
- Transfer \$22,245 into the Incomplete Capital – Admin Reserve
- Transfer \$18,256 out of the Vehicle and Equipment Reserve
- Transfer \$625,114 out of the Road (General) Reserve
- Transfer \$32,931 out of the Incomplete Capital – Airport Reserve
- Transfer \$245,022 out of the Water (line and surplus water and sewer) Reserve
- Transfer \$9,000 into the Incomplete Capital – Waste Reserve
- Transfer \$13,000 out of the Recreation Board – FV Reserve
- Transfer \$101,220 into the Incomplete Capital – Recreation Reserve
- Transfer \$60,000 out of the General Capital Reserve

CARRIED

DELEGATIONS:

4. b) Jake Froese, La Crete Golf Course President – Golf Course Committee Paving Proposal

Councillor A. Peters declared himself in conflict and left the Chambers.

MOTION 18-06-447
Requires 2/3

MOVED by Councillor E. Peters

That the budget be amended to include an additional \$100,000 for the Range Road 15-1 Rebuild Project (La Crete Golf Course Road), for a total project cost of \$305,000, with funding

coming from the Roads Reserve.

CARRIED

Reeve Braun recessed the meeting at 11:39 a.m. and reconvened the meeting at 11:47 a.m.

Councillor A. Peters rejoined the meeting at 11:39 a.m.

DELEGATIONS:

- 4. c) Sgt. Gordon Hughes, Chateh RCMP
S/Sgt. Bill Mooney, Fort Vermilion RCMP
S/Sgt. Brad Giles, High Level RCMP**

S/Sgt. Bill Mooney, Fort Vermilion RCMP, S/Sgt. Brad Giles, High Level RCMP, and Sgt. Gordon Hughes, Chateh RCMP were present to discuss policing in the municipality.

Reeve Braun recessed the meeting at 12:30 p.m. and reconvened the meeting at 1:08 p.m.

PUBLIC HEARINGS:

- 8. a) Bylaw 1097-18 Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light "RIL" district and to the Direct Control 1 "DC1" district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 "DC1" district, the Fort Vermilion Commercial Centre "FV-CC" district, and the Zama City Mixed Use "Z-MU" district**

Reeve Braun called the public hearing for Bylaw 1097-18 to order at 1:08 p.m.

Reeve Braun asked if the public hearing for proposed Bylaw 1097-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Braun asked the Development Authority to outline the proposed land use bylaw amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on May 8, 2018.

Reeve Braun asked if Council has any questions of the proposed Land Use Bylaw amendment. Council had the

following questions:

- Deputy Reeve Wardley asked if there be additional requirements other than the discretionary use? Access to residents and day homes? Byron Peters responded that there is a 100 meter setback from various types of uses. The Municipal Planning Commission would have to use a high level of discretion and take into account future development plans and consider further implications to the community on a case-by-case basis.
- Councillor Sarapuk asked what about the rural areas? Byron Peters responded that is where the direct control use comes in and the need for rezoning.
- Councillor Knelsen asked why wouldn't it all be direct control? The response was that administration was directed to follow the same guidelines as for alcohol.

Reeve Braun asked if any submissions were received in regards to proposed Bylaw 1097-18. No submissions were received.

Reeve Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1097-18.

- Ray Toews stated that they are planning on applying for a rezoning. The provincial regulations indicate times to be open from 10 am – 2 am however, Council can set the hours. Our liquor store used to be open until 9 pm until we had competition and now we are open until midnight. I don't agree with that, as nobody starts drinking at midnight. Our experience is that when people come in that late they are already under the influence. We would suggest the same hours for cannabis and that they not be open past midnight. Rules and regulations for cannabis are stricter than alcohol and it's aimed at keeping organized crime out.
- Deputy Reeve Wardley stated that this is just for land use zoning and we are still looking at operational considerations.
- Byron Peters indicated that any change to the hours of operation would be a land use bylaw change.
- Deputy Reeve Wardley asked if this could be set or under a development agreement. Byron Peters stated that they could give it to the Municipal Planning Commission for discretion regarding hours of operation.
- Councillor Cardinal asked Mr. Toews if they are obligated to stay open till 2. Mr. Toews stated that they

can choose their hours and that they feel they shouldn't be open that late.

Reeve Braun closed the public hearing for Bylaw 1097-18 at 1:16 p.m.

MOTION 18-06-448

MOVED by Councillor Jorgensen

That second reading be given to Bylaw 1097-18 being a Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light "RIL" district and to the Direct Control 1 "DC1" district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 "DC1" district, the Fort Vermilion Commercial Centre "FV-CC" district, and the Zama City Mixed Use "Z-MU" district.

CARRIED

MOTION 18-06-449

MOVED by Deputy Reeve Wardley

That third reading be given to Bylaw 1097-18 being a Land Use Bylaw Amendment to Add the Definition and Interpretation of Cannabis Grower and Cannabis Retailer/Distributor and to add Cannabis Grower as a discretionary use to the Rural Industrial Light "RIL" district and to the Direct Control 1 "DC1" district and to add Cannabis Retailer/Distributor as a discretionary use to the Direct Control 1 "DC1" district, the Fort Vermilion Commercial Centre "FV-CC" district, and the Zama City Mixed Use "Z-MU" district.

CARRIED

PUBLIC HEARINGS:

8. b) Bylaw 1098-18 Land Use Bylaw Amendment to rezone all existing rural parcels that contain a "Place of Worship" and/or an "Education Facility" from Agricultural "A" to Institutional "I"

Reeve Braun called the public hearing for Bylaw 1098-18 to order at 1:23 p.m.

Reeve Braun asked if the public hearing for proposed Bylaw 1098-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Braun asked the Development Authority to outline the proposed land use bylaw amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on May 8, 2018.

Reeve Braun asked if Council has any questions of the proposed Land Use Bylaw amendment. There were no questions.

Reeve Braun asked if any submissions were received in regards to proposed Bylaw 1098-18. No submissions were received.

Reeve Braun asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1098-18. No one was present to speak to the proposed bylaw.

Reeve Braun closed the public hearing for Bylaw 1098-18 at 1:25 p.m.

MOTION 18-06-450

MOVED by Councillor A. Peters

That second reading be given to Bylaw 1098-18 being a Land Use Bylaw Amendment to rezone all existing rural parcels that contain a Place of Worship and/or an Educational Facility from the Agricultural "A" district to Institutional "I" district.

CARRIED

MOTION 18-06-451

MOVED by Councillor Cardinal

That third reading be given to Bylaw 1098-18 being a Land Use Bylaw Amendment to rezone all existing rural parcels that contain a Place of Worship and/or an Educational Facility from the Agricultural "A" district to Institutional "I" district.

CARRIED

MOTION 18-06-452

MOVED by Councillor Cardinal

That the information be provided to the local RCMP from the meetings held with RCMP "K" Division in March 2018.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. a) Council Committee Reports (verbal)

MOTION 18-06-453

MOVED by Councillor Jorgensen

That the road allowance policies be brought back to Council for review.

CARRIED

MOTION 18-06-454

MOVED by Deputy Reeve Wardley

That administration request the number of gas hook-ups from the Northern Lights Gas Co-op during the timeframe from the time of the State of Local Emergency to date and bring it forward to the July council meeting.

CARRIED

MOTION 18-06-455

MOVED by Councillor Driedger

That the council committee reports be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. b) Finance Committee Meeting Minutes

MOTION 18-06-456

MOVED by Councillor Knelsen

That the unapproved Finance Committee meeting minutes of June 18, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

5. c) Agricultural Service Board Meeting Minutes

MOTION 18-06-457

MOVED by Councillor Knelsen

That the Agricultural Service Board meeting minutes of June 15, 2018 be received for information.

CARRIED

CAO REPORT:

6. a) None

TENDERS:

7. a) None

Reeve Braun recessed the meeting at 1:53 p.m. and reconvened the meeting at 2:01 p.m.

DELEGATIONS:

4. d) Northwest Hydraulic Consultants Ltd. – Fort Vermilion Flood Risk Assessment

MOTION 18-06-458

MOVED by Councillor Knelsen

That the Fort Vermilion Flood Risk Assessment project update be received for information.

CARRIED

ADMINISTRATION:

9. c) Letter from Concerned Ratepayer – Councillor Conduct

MOTION 18-06-459

MOVED by Deputy Reeve Wardley

That the apology made by the Councillor responsible for making insulting comments during the June 12, 2018 be received for information.

CARRIED

ADMINISTRATION:

9. a) Bylaw 1105-18 Councillor Code of Conduct

MOTION 18-06-460

MOVED by Deputy Reeve Wardley

That first reading be given to Bylaw 1105-18 being the Council Code of Conduct Bylaw for Mackenzie County.

CARRIED

MOTION 18-06-461

MOVED by Councillor Cardinal

That second reading be given to Bylaw 1105-18 being the Council Code of Conduct Bylaw for Mackenzie County.

CARRIED

MOTION 18-06-462
Requires Unanimous

MOVED by Councillor Jorgensen

That consideration be given to go to third reading of Bylaw

1105-18 being the Council Code of Conduct Bylaw for Mackenzie County at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-06-463

MOVED by Councillor Knelsen

That third reading be given to Bylaw 1105-18 being the Council Code of Conduct Bylaw for Mackenzie County.

CARRIED

ADMINISTRATION:

9. b) Policy ADM056 Public Participation

MOTION 18-06-464

MOVED by Councillor Jorgensen

That Policy ADM056 Public Participation be TABLED to the next meeting.

CARRIED

ADMINISTRATION:

9. d) Mackenzie Library Board Member at Large Appointment

MOTION 18-06-465

MOVED by Councillor Bateman

That Wally Schroeder be appointed to the Mackenzie Library Board as a Member at Large for the remainder of a two-year term ending October 2019.

CARRIED

ADMINISTRATION:

9. e) Regional Services Sharing Agreement with Town of High Level

MOTION 18-06-466

MOVED by Councillor Bateman

That Mackenzie County Council notify the Town of High Level Council of their desire to review the Regional Service Sharing Agreement in its entirety.

CARRIED

ADMINISTRATION:

9. f) Caribou Update

MOTION 18-06-467

MOVED by Councillor Knelsen

That the caribou update be received for information.

CARRIED

ADMINISTRATION:

9. g) Toiko/CN (ADDITION)

Councillor Jorgensen stepped out of the meeting at 2:38 p.m.

MOTION 18-06-468
Requires Unanimous

MOVED by Councillor Bateman

That a letter be sent to CN, the Federal Transportation Minister, local MP's, local MLA, the Minister of Economic Development, and the Minister of Agriculture & Forestry regarding the backlog of lumber and grain shipments and the shutdown of our industrial facilities due to the lack of railcars.

CARRIED UNANIMOUSLY

ADMINISTRATION:

9. h) Highway 88 Bridge (ADDITION)

Councillor Jorgensen rejoined the meeting at 2:40 p.m.

MOTION 18-06-469
Requires Unanimous

MOVED by Councillor Knelsen

That the Highway 88 bridge be received for information.

CARRIED

ADMINISTRATION:

9. i) Holidays (ADDITION)

MOTION 18-06-470
Requires Unanimous

MOVED by Councillor Cardinal

That the holidays discussion be TABLED to the next meeting.

CARRIED

**AGRICULTURE
SERVICES:**

10. a) None

**COMMUNITY
SERVICES:**

**11. a) Mackenzie County Wellness Centre Society – Letter
of Support**

MOTION 18-06-471

MOVED by Councillor Bateman

That the operating costs for the proposed La Crete Wellness

Centre be brought back for review prior to passing the Borrowing Bylaw.

CARRIED

MOTION 18-06-472
Requires 2/3

MOVED by Councillor Driedger

That Mackenzie County apply to the Investing in Canada Grant Program for the La Crete Wellness Centre and that the County commit to funding up to a maximum of \$5M with funding by means of a borrowing bylaw, subject to approval of grant funding.

CARRIED

Reeve Braun recessed the meeting at 3:42 p.m. and reconvened the meeting at 3:53 p.m.

Deputy Reeve Wardley left the meeting at 3:42 p.m.

MOTION 18-06-473
Requires 2/3

MOVED by Councillor Driedger

That a letter of support be provided to the La Crete Recreation Society for their Community Facility Enhancement Program grant application for the La Crete Wellness Centre.

CARRIED

COMMUNITY SERVICES:

11. b) Request to Waive Fire Invoice – Abe & Susie Doerksen

MOTION 18-06-474
Requires 2/3

MOVED by Councillor Sarapuk

That the request to waive a fire invoice by Abe and Susie Doerksen be approved.

CARRIED

COMMUNITY SERVICES:

11. c) Fort Vermilion Parks Storage Shed Capital Project

MOTION 18-06-475

MOVED by Councillor Cardinal

That the Fort Vermilion Parks Storage Shed Capital Project be offered to the lowest bidder without the COR/SECOR requirement.

CARRIED

MOTION 18-06-476

MOVED by Councillor Knelsen

That administration bring back the Purchasing Authority Directive and Tendering Process Policy to a future council meeting with recommendations to change the COR/SECOR requirements.

CARRIED

UTILITIES:

**15. a) Waterline North of the Peace River & Blue Hills
Waterline Grant Application (ADDITION)**

MOTION 18-06-477

Requires Unanimous

MOVED by Councillor Knelsen

That administration be authorized to submit grant applications for the Waterline North of the Peace River and Blue Hills Waterline project.

CARRIED UNANIMOUSLY

MOTION 18-06-478

Requires Unanimous

MOVED by Councillor Jorgensen

That administration considers a 600mm size waterline for the Peace River crossing and a 250mm waterline for the remaining length to the Rocky Lane area within the feasibility study for the Waterline North of the Peace River.

CARRIED UNANIMOUSLY

OPERATIONS:

13. c) Calcium Chloride – Additional Areas

MOTION 18-06-479

MOVED by Councillor Sarapuk

That the following locations be added to the annual municipal calcium chloride dust control map:

- Highway intersection on Mile 6 and Highway 58 (200 Meters)
- Township Road 1102 and 6 Mile Road Intersection (600 Meters)
- Approximately 600 Meters East of the Fox Haven Golf Course along Township Road 1102.

Councillor Jorgensen stepped out of the meeting at 4:30 p.m.

CARRIED

OPERATIONS:

13. d) Oil Dust Control Procedure

Councillor Jorgensen rejoined the meeting at 4:32 p.m.

MOTION 18-06-480

MOVED by Councillor Knelsen

That the oil dust control procedure be received for information.

CARRIED

Councillor Sarapuk left the meeting at 4:38 p.m.

FINANCE:

**12. b) Request for Reimbursement for Repair Work at the
La Crete Recreation Society (La Crete Northern
Lights Recreation Centre)**

MOTION 18-06-481
Requires 2/3

MOVED by Councillor Cardinal

That the budget be amended to include \$5,868.90 for the required upgrades issued by Occupational Health and Safety as requested by the La Crete Recreation Society with funding coming from the Recreation Reserve – La Crete.

CARRIED

FINANCE:

12. c) Financial Reports – January 1, 2018 to June 21, 2018

MOTION 18-06-482

MOVED by Councillor Driedger

That the financial reports for the period of January 1, 2018 to June 21, 2018 be received for information.

CARRIED

FINANCE:

12. d) Approval for 2018 MSI Funding – Additional Projects

MOTION 18-06-483
Requires 2/3

MOVED by Councillor Bateman

That the 2018 Capital budget be amended for the following projects with funding coming from the Municipal Sustainability Initiative (MSI) funding:

1. Fire Truck and equipment - \$528,000

- 2. Graders (3) - \$910,161
- 3. River Road Overlay - \$880,000

CARRIED

FINANCE:

12. e) Bistcho Lake Properties

Councillor E. Peters declared himself in conflict and left the Chambers at 4:48 p.m.

MOTION 18-06-484

Requires 2/3

MOVED by Councillor Bateman

That the 2018 taxes be waived for the following Bistcho Lake property tax rolls:

- Tax Roll #410955
- Tax Roll #410953
- Tax Roll #082172
- Tax Roll #410952

CARRIED

Councillor E. Peters rejoined the meeting at 4:50 p.m.

OPERATIONS:

13. a) Pavement Strengthening – Highway 88 Connector & Range Road 153 (River Road)

Item deleted.

OPERATIONS:

13. b) Chip Seal Project Discussion

Item deleted.

**PLANNING &
DEVELOPMENT:**

14. a) None

**INFORMATION/
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-06-485

MOVED by Councillor Knelsen

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

17. In-Camera Session

MOTION 18-06-486

MOVED by Councillor E. Peters

That Council move in-camera at 4:51 p.m. to discuss the following:

- Personnel (s. 19, 24)

CARRIED

All Councillors and the CAO were present during the in-camera discussion. (MGA Section 602.08(1)(6))

MOTION 18-06-487

MOVED by Councillor Driedger

That Council move out of camera at 5:43 p.m.

CARRIED

IN-CAMERA SESSION:

17. a) Personnel

MOTION 18-06-488

MOVED by Councillor Driedger

That the personnel item be received for information.

CARRIED

NOTICE OF MOTION:

18. a) None

NEXT MEETING DATE:

19. a) Next Meeting Dates

Regular Council Meeting
July 25, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
August 14, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 18-06-489

MOVED by Councillor Driedger

That the council meeting be adjourned at 5:44 p.m.

CARRIED

These minutes were approved by Council on July 25, 2018.

(original signed)

Peter F. Braun
Reeve

(original signed)

Len Racher
Chief Administrative Officer

